

Evergreen Quality Engineering is a start up small business that provides supplier quality management services. The recruitment of engineering and quality professionals has an immediate opening for –**Supplier Quality Auditor**.

This is a contract part time/full time position located in Minneapolis to support our regional assignment.

### **Job Description**

In this position candidates will be a part of regional supplier quality management team member to perform supplier quality audit, write audit reports, report findings and follow up with corrective actions with limited supervision. You also need to maintain monthly reports on the supplier corrective actions. You take the lead on reporting supplier performance and corrective action status to our clients. This position will require travel among Wisconsin, Illinois and Iowa area. You must be able to travel in a short notice.

### **Job Responsibilities**

- Travel to perform required audits of assigned suppliers;
- Write audit reports, trip reports and quarterly supplier management reports;
- Issue, monitor and maintain corrective action database.
- Maintain accurate and current supplier quality records, such as supplier audit reports, certifications, and corrective action responses.
- Strong follow through corrective actions and ability to work with suppliers in a wide range of problems in quality systems, materials, and mechanical products.
- Execute quality tools that apply to the product and suppliers assigned, such as: sampling plans, auditing principals, SPC, MSA First Articles, PFMEA, calibration, etc.
- Work effectively with suppliers to resolve problems using root cause and corrective action tools.

- Proactively analyze supplier performance data to determine continuous improvement opportunities to improve supplier performance.

## **Requirements**

- Minimum 5 years experience in automotive quality engineering.
- Must be experienced with supplier quality management and continues quality improvement.
- Demonstrated experience conducting supplier quality audits with effective follow up
- Experience with supplier development processes
- Experience with incoming, in process and final inspection. Must have working experience with APQP, PPAP, PFMEA, SPC and MSA.
- Familiar with closed-loop corrective action systems, nonconforming material control system.
- Understand the use and the purpose of corrective action containment and root cause and appropriate escalation.
- Familiar with manufacture process of
  - Machining process (turning, boring, drilling, reaming, threading, milling, gear manufacturing, broaching, grinding)
  - casting
  - heat treating
  - plating
  - metal forming
  - metal stamping
- Knowledge of Metrology
- Knowledge of GD&T, be able to read, understand, and interpret engineering drawings and specifications.
- Experience in a production environment.
- Experience in working with external suppliers.

## **Desired Skills/Abilities**

- Strong verbal, written and presentation skill for interaction with suppliers and clients.
- Ability to organize, prioritize and handle multiple tasks
- Strong problem solving and continuous improvement mindset.
- Self-starting, minimal supervision required
- Detail oriented
- Strong analytical and critical thinking skills
- Solid understanding of AS9100, ISO-9000/2000, QS-9000 and/or TS-16949 Demonstrated knowledge and experience with problem solving and continuous improvement methodologies (6 Sigma, Lean Mfg. etc.)

## **Required Education**

- BS Engineering, Mechanical/Electrical/Engineering Technology Disciplines, and Quality Engineering.
- 5-7 years of quality, manufacturing, or process control experience.
- Must have ASQ CQA certification  
Must be proficient with Microsoft office suite software.

## **Preferred education and experience**

- Minitab or JMP software  
ISO/TS16949 auditor and ASQ CQE certification
- Automotive Supplier Experience

If you are interested in this opportunity, please send resume to [cindy.jiang@evquality.com](mailto:cindy.jiang@evquality.com)