

# LIST OF POLICIES

May 2006

<b>MSP-A-001</b>	<b>Section Policy Manual Guidelines</b>	<b>0205R</b>
<b>MSP-A-002</b>	<b>Use of the Society and Section Logos and Identifying Language</b>	<b>0205R</b>
<b>MSP-A-003</b>	<b>Position Description Secretary</b>	<b>0303R</b>
<b>MSP-A-004</b>	<b>Position Description Section Chair</b>	<b>0303R</b>
<b>MSP-A-005</b>	<b>Section and Unit Involvement With Other Organizations and Activities</b>	<b>0205R</b>
<b>MSP-A-006</b>	<b>Position Description Chair Elect</b>	<b>0302R</b>
<b>MSP-A-007</b>	<b>Position Description Past Chair</b>	<b>0302R</b>
<b>MSP-A-008</b>	<b>Solicitations</b>	<b>0204</b>
<b>MSP-A-009</b>	<b>Chair Award Policy</b>	<b>0205R</b>
<b>MSP-A-010</b>	<b>Flowers</b>	<b>0205R</b>
<b>MSP-A-011</b>	<b>Section Records</b>	<b>0205R</b>
<b>MSP-C-001</b>	<b>Position Description Vice Chair, Conferences</b>	<b>0302R</b>
<b>MSP-C-002</b>	<b>Complimentary Conference Attendance Practices</b>	<b>0302R</b>
<b>MSP-C-003</b>	<b>Liability Coverage and Accident Reporting</b>	<b>0302R</b>
<b>MSP-D-001</b>	<b>Long Range Planning Committee Composition and Duties</b>	<b>0302R</b>
<b>MSP-D-002</b>	<b>Position Description Director</b>	<b>0302R</b>
<b>MSP-D-003</b>	<b>Position Description Mentor</b>	<b>0302R</b>
<b>MSP-D-004</b>	<b>Strategic Planning</b>	<b>0302</b>
<b>MSP-E-002</b>	<b>Position Description Vice Chair, Education and Advancement</b>	<b>0302R</b>
<b>MSP-F-002</b>	<b>Position Description Treasurer</b>	<b>0302R</b>
<b>MSP-F-003</b>	<b>Audit Procedure</b>	<b>0205R</b>
<b>MSP-F-005</b>	<b>Travel Reimbursement</b>	<b>0512R</b>
<b>MSP-F-006</b>	<b>Credit Card System</b>	<b>0205R</b>
<b>MSP-F-007</b>	<b>Purchase Orders</b>	<b>0205R</b>
<b>MSP-F-008</b>	<b>Section Budget Management</b>	<b>0205R</b>
<b>MSP-F-009</b>	<b>Section Contracts</b>	<b>0205R</b>
<b>MSP-F-010</b>	<b>Contract Review</b>	<b>0205R</b>
<b>MSP-F-011</b>	<b>Funds Management and Transfer</b>	<b>0605</b>
<b>MSP-M-001</b>	<b>Position Description Vice Chair, Member Services and Administration</b>	<b>0302R</b>
<b>MSP-M-002</b>	<b>Placement Listing Service</b>	<b>0205R</b>
<b>MSP-M-003</b>	<b>Section Newsletter</b>	<b>0205R</b>
<b>MSP-O-001</b>	<b>Position Description Vice Chair, Outreach and Public Relations</b>	<b>0302R</b>
<b>MSP-O-002</b>	<b>Recognition Process</b>	<b>0305</b>
<b>MSP-P-001</b>	<b>Position Description Vice Chair, Programs</b>	<b>0302R</b>
<b>MSP-T-001</b>	<b>Position Description Task Group Administrator</b>	<b>0411</b>
<b>MSP-T-002</b>	<b>Biomedical Focus Task Group</b>	<b>0411</b>

<b>MSP-F-004</b>	<b>Regional Director Expense Fund</b>	<b>Retired</b>
<b>MSP-E-001</b>	<b>ISO Quality Consortium</b>	<b>Retired</b>
<b>MSP-F-001</b>	<b>Under Construction (Larry)</b>	
<b>MSP-A-012</b>	<b>Under Construction (Connie) Chief Facilitator</b>	
<b>MSP-A-013</b>	<b>Under Construction (Connie) Leadership Training</b>	